

"APPROVED"

by the Decision of the Board meeting

JSNPC "Rudny Industrial Institute"

Protocol No. 8 of 17.08.2022

Chairman of the Management Board-Rector

A.Naizabekov

provision

on the appointment of a scholarship and the award of grants by the Chairman of the Board - Rector of the Rudny Industrial Institute, the Endowment Fund of the RII, corporate partners of the Institute

1. GENERAL PROVISIONS

1.1 This provision defines the procedure for awarding scholarships and grants by the Chairman of the Management Board - the Rector of the Rudny Industrial Institute, the RII Endowment Fund, corporate partners of the Institute.

1.2 Scholarships and grants of the Chairman of the Board-Rector of the Rudny Industrial Institute, the Endowment Fund of the RII, corporate partners of the Institute are established for the purpose of material support of capable, gifted, initiative and disciplined full-time students, as well as children from low-income and single-parent families, orphans, disabled people.

2. THE NUMBER AND SIZE OF SCHOLARSHIPS AND GRANTS

2.1 The Management Board of the Rudny Industrial Institute for the 2022-2023 academic year has established 10 educational grants and 10 scholarships in the amount of 20 thousand tenge each. Scholarships and educational grants are awarded for the academic semester.

2.2 The Board of Directors of the Institute annually approves the number and amount of scholarships and grants allocated from the Endowment Fund of the RII. Scholarships and educational grants are awarded for the academic semester.

2.3 The number and amount of grants from corporate partners are set by the management of enterprises that are corporate partners of the university.

3. THE PROCEDURE FOR NOMINATING CANDIDATES FOR THE APPOINTMENT OF A SCHOLARSHIP OF THE CHAIRMAN OF THE BOARD - THE RECTOR OF THE RII, SCHOLARSHIP OF THE ENDOWMENT FUND OF THE RII

3.1 Applicants for the scholarship of the Chairman of the Board-the Rector of the RII, the scholarship of the Endowment Fund of the RII (hereinafter referred to as scholarships) can be full-time students, starting from the first year (second semester), studying on a contractual basis. *The scholarship is awarded to students from low-income and single-parent families, orphans, disabled people, students with excellent/good academic performance and taking an active part in the social life of the institute, city, region.*

Submission of a student to receive a scholarship is carried out under the condition:

- excellent and good academic results based on the results of the previous examination session;
- decent behavior in accordance with the principles of academic integrity at the university;
- active participation in public events held at the institute, city, region;
- active participation in the work of scientific and practical student conferences and competitions of scientific papers.

3.2 Students who are or have previously become scholarship holders are nominated on a general basis. During the academic year, a student can become a scholarship holder only once.

3.3 The nomination of students for the appointment of a scholarship is carried out by the relevant faculty.

3.4 In order to ensure transparency, announcements about the competition for the appointment of scholarships are posted on the Institute's website and information boards of deans.

3.5 The following set of documents is provided to the relevant dean's office:

- recommendation with a visa of the head of the department and the curator of the student group,
- transcript,
- copies of diplomas (or other documents) confirming participation in Olympiads, contests, competitions, scientific conferences,
- published scientific papers,
- a copy of the certificate of a master of sports or a candidate for master of sports (student-athletes).

3.6 In case of providing an incomplete package of documents according to the submitted list, the dean of the faculty issues a receipt for refusal to accept documents.

3.7 The deadlines for submitting documents for the appointment of a scholarship are indicated in the announcements posted on the institute's website and the information boards of the deans of faculties.

3.8 A prerequisite is the placement on the Institute's website of the portfolio of students who are scholarship holders.

3.9 On the recommendation of the deans of the faculties, the Academic Council of the Institute may deprive a student of a scholarship before the deadline for failure to perform or for actions incompatible with the title of a scholarship holder.

4. THE PROCEDURE FOR NOMINATING CANDIDATES FOR THE AWARD OF THE GRANT OF THE CHAIRMAN OF THE BOARD-THE RECTOR OF THE RII, THE GRANT OF THE ENDOWMENT FUND OF THE RII, THE GRANT OF CORPORATE PARTNERS OF THE INSTITUTE

4.1 Full-time students, starting from the first year (second semester), studying on a contractual basis, can become holders of the educational grant of the Chairman of the Board–Rector of the RII, the Endowment Fund grant of the RII.

4.2 The holders of the educational grant of the Institute's corporate partners (hereinafter referred to as the grant) can be full-time students, starting from the first year, studying on a contractual basis.

4.3 The grant is awarded to students from low-income and single-parent families, orphans, disabled people, students with excellent/good academic performance and taking an active part in the social life of the institute, city, region.

4.4 When awarding a grant to the Institute's corporate partners, the list of training areas recommended by the enterprise is taken into account without fail.

4.5 Students who are or have previously become grant holders are nominated on a general basis. During the academic year, a student can become a grant holder only once.

4.6 The nomination of students for the award of the grant is carried out by the relevant faculty.

4.7 In order to ensure transparency, announcements on the competition for the award of a grant are posted on the Institute's website and information boards of deans.

4.8 The applicant submits the following set of documents to the appropriate dean's office:

- recommendation with a visa of the head of the department and the curator of the student group,
- transcript,
- copies of diplomas (or other documents) confirming participation in Olympiads, contests, competitions, scientific conferences,
- published scientific papers,
- a copy of the certificate of a master of sports or a candidate for master of sports (student-athletes);

for orphan students:

- a copy of the parents' death certificate;

for disabled students:

- health certificate;
- for students from low-income and single-parent families:
- information about the composition of the family according to table 1;
- information about the income received by family members according to table 2;
- information about the availability of a personal subsidiary farm according to table 3;
- a document confirming registration at the place of residence of the student and family members (address certificate or certificate of the akim of the village, rural district).

4.9 In case of providing an incomplete package of documents according to the submitted list, the dean of the faculty issues a receipt for refusal to accept documents.

4.10 In case of providing false information and false (forged) documents, the student is obliged to return the cost of the grant.

4.11 All other things being equal, the advantage in awarding the grant is given to students with good academic performance and taking an active part in the public life of the institute, city, region.

4.12 When awarding grants to corporate partners, it is a prerequisite for students to pass an interview in which representatives of the company are present.

4.13 The deadlines for submitting the grant award documents are indicated in the announcements posted on the Institute's website and the information boards of the deans of faculties.

4.14 A prerequisite is the placement on the Institute's website of the portfolio of students who are grant holders.

4.15 On the recommendation of the deans of the faculties, the Academic Council of the Institute may deprive a student of a grant before the deadline for failure to perform or for actions incompatible with the title of the grant holder.

4.16 On the recommendation of the deans of the faculties, the Academic Council of the Institute may petition the management of the enterprise to deprive a student of a corporate partner grant before the deadline for failure to perform or for actions incompatible with the title of the grant holder.

5. THE PROCEDURE FOR THE APPOINTMENT AND PAYMENT OF SCHOLARSHIPS OF THE CHAIRMAN OF THE BOARD - THE RECTOR OF THE RII, SCHOLARSHIPS OF THE ENDOWMENT FUND OF THE RII

5.1 The decision on the appointment of the scholarship of the Chairman of the Board - the Rector of the RII and the scholarship of the Endowment Fund of the RII is made at the meetings of the Academic Council on the proposal of the deans of the relevant faculties on the basis of the decision of the internal Commission for the appointment of scholarships and grants, approved by the order of the Chairman of the Board - the Rector.

5.2 The scholarship of the Chairman of the Board - Rector and the scholarship of the Endowment Fund of the RII is established for a period of one academic semester and is paid monthly, starting in September.

5.3 The scholarship of the Chairman of the Board - Rector and the scholarship of the Endowment Fund of the RII are not paid during the summer holidays (July, August) and during the academic leave of the student.

5.4 The payment of the scholarship of the Chairman of the Board - Rector is carried out at the expense of the Institute's own funds.

5.5 The scholarship of the Endowment Fund of the RII is paid out of the Endowment Fund of the RII.

5.5 The scholarship is paid directly to the scholarship holder.

6. THE PROCEDURE FOR AWARDING THE GRANT OF THE CHAIRMAN OF THE BOARD - THE RECTOR OF THE RII, THE GRANT OF THE ENDOWMENT FUND OF THE RII, THE GRANT OF CORPORATE PARTNERS OF THE INSTITUTE

6.1 The decision to award the grant of the Chairman of the Board - Rector and the grant of the Endowment Fund of the RII is made at a meeting of the Academic Council of the Institute on the proposal of the deans of the relevant faculties on the basis of the

decision of the internal Commission for the appointment of scholarships and grants, approved by the order of the Chairman of the Board - Rector.

6.2 The decision to award a grant to the Institute's corporate partners is made by the management of the enterprise on the basis of documents submitted by the student, in accordance with clause 4.8 of this Regulation.

6.3 The educational grant of the Chairman of the Board - the Rector and the Endowment Fund of the RII is awarded for a period of one academic semester.

6.4 The educational grant of the Institute's corporate partners is awarded for a period determined by the management of the enterprise acting as a grantee.

6.5 The educational grant of the Chairman of the Board - Rector covers 100% of the student's tuition fee.

6.6 The educational grant of the Endowment Fund of the RII can cover 25%, 50% and 100% of the student's tuition fees.

6.7 The educational grant of the Institute's corporate partners covers 50%, 100% of the student's tuition fee.

7. TERMS OF THE CONTEST

7.1. Students of the 1st (starting from the second semester), 2nd, 3rd, 4th and 5th full-time courses can participate in the competition for the award of the scholarship of the Chairman of the Board – Rector and the Endowment Fund scholarship of the RII.

7.2 Students of the 1st (starting from the second semester), 2nd, 3rd, 4th and 5th full-time courses can participate in the competition for the award of the grant of the Chairman of the Board – Rector and the grant of the Endowment Fund of the RII.

7.3 Students of all full-time courses, taking into account the list of training areas recommended by the company, can participate in the competition for the award of a grant from corporate partners of the Institute.

7.4 The frequency of the competition for the award of scholarships and grants is determined by the financial condition of the institute and the availability of funds in the Endowment Fund of the RII.

7.5 The frequency of the competition for awarding a grant to the Institute's corporate partners is determined by the requests of the enterprises acting as grant-givers.

Application

Table 1. - Information about the composition of the family

(Last name, first name, patronymic of the student)

№	IIN	Surname, first name, patronymic (if any) of family members	Address of the place of residence	Relationship to the applicant	Date and year of birth

I have been warned about the responsibility for providing false information and false (forged) documents.

Student's signature _____ Date _____

Table 2. - Information about the income of the student's family members in the _____ quarter of 20__ year

(Last name, first name, patronymic of the student)

№	Surname, first name, patronymic (if any) of family members	Place of work (unemployed persons confirm the fact of registration with a certificate of the authorized body for employment)	Documented amounts of income*			Other declared income	
			of wage income	Social benefits		From entrepreneurial activity of other types of activity	Other types of income
				pensions, allowances and other payments	scholarships		

I have been warned about the responsibility for providing false information and false (forged) documents.

*Documents confirming the amount of income (a certificate of accrued wages from the place of work, a copy of the certificate of the recipient of a pension or benefit, in which the amount of pension or benefit is indicated, or a certificate of the amount of social benefits, a copy of the contract or an act of work performed indicating the amount

of income; a certificate of organizations on the scholarships listed, etc.) are attached to information about the income received by the student's family members.

Student's signature _____ Date _____

Table 3. - Information on the availability of a personal subsidiary farm (for calculating income)

(Last name, first name, patronymic)

The object of a personal subsidiary farm	Quantity unit of measurement.	Domestic animals	Age	quantity (heads)
garden		livestock		
garden		horses		

Applicant's signature _____

Date _____

Surname, first name, patronymic (if any)
of the akim of the settlement, village, rural
district or other official of the body
authorized to sign information on the size
of the personal subsidiary farm _____

(signature)

(last name)